



**TOWN OF WELLESLEY
DESIGN REVIEW BOARD
APPLICATION FOR DESIGN REVIEW**

APPLICATION MUST BE SUBMITTED BEFORE NOON ON WEDNESDAY ONE WEEK PRIOR TO MEETINGS

525 Washington Street • Wellesley, MA 02482
781-431-1019 ext. 234 • Fax 781-237-6495

application submission date: _____

Part A.

1. Address of Project.....
2. Type of Project: ☐PSI ☐Major ☐Minor ☐Antenna

Part B. I hereby certify that the information on this application is correct and understand that all applications are subject to conformance with the Town of Wellesley Zoning Bylaw and review by the Wellesley Design Review Board.

Name of Business Owner..... Signature.....

Address Phone.....

Name of Property Owner.....

Signature.....

Address Phone.....

Part C. The following materials are required on file to make the application complete and before a review date is set.

For all projects [9 sets]:

Written description of proposed change
Written description of materials exposed to view.
Color photograph(s) of the existing building and adjacent buildings.
Scaled elevation drawings (see details below).
Landscape & grading plan showing all improvements.

Plan showing outdoor lighting & signage.

Major Construction & PSI should also include:

Scaled site plan.
A three-dimensional model of the project.

Scaled site plans should show the following:

Existing and proposed boundary lines including lot dimensions and area.
Location of all existing and proposed structures.
Location of existing and proposed driveways, parking areas, handicapped ramps & all site improvements.
Location of zone lines and existing zoning district.
Layout of all parking spaces, including dimensions, total number (standard, compact & handicapped).
Location of all open space including existing and proposed

landscaped areas (show all major trees including street trees).
Details of landscaping indicating the types and size of trees and shrubs to be planted.

Scaled elevation drawings should show the following:

Details of major architectural elements.
Samples of materials to be used.
Dimensions of building / addition (height, width and length).
Any mechanical equipment on roof.

Required application fee is \$150 for minor construction and by-right antenna projects and \$300 for major construction and special permit antenna projects. All checks payable to "Town of Wellesley".

Part D. DRB Comments/Recommendations: (To be completed by Design Review Board staff).

Preliminary Review: _____

Final Review (if necessary). _____

DRB #...../...../.....

HEARING DATE/...../.....
